

MOVE-IN/MOVE-OUT PROCEDURES

Anyone wishing to move in or out of the property must follow the policy and procedures below.

TIMES YOU MAY MOVE

Move-in/Move-outs will be conducted between 8:00 a.m. and 5:00 p.m. daily, Monday through Sunday, except for the following Holidays: New Year's Day, Memorial Day, 4th of July, Labor Day, Thanksgiving, Yom Kippur and Christmas Day. An appointment to schedule a move-in or move-out of the community must be made five (5) business days in advance of the move. Please call the Property Manager to schedule moves and deliveries.

MOVING IN OR OUT

YOUR MOVING COMPANY

Please choose your moving company carefully! You, as the Owner or tenant, are fully responsible for any damage done to the Common Area or Association Property during your move.

No moving company or persons conducting a move may leave vehicles unattended in a manner that prevents other vehicles from entering and exiting their parking spaces freely and readily.

No moving company or persons conducting a move may leave vehicles unattended in a manner that blocks emergency vehicle access.

SUGGESTIONS FOR MOVING PREPARATION

MAKE A PLAN

You will save time and money if you plan the location of your furniture in your new home before it is delivered by the moving company.

Additionally, you are required to obtain the requisite insurance for your Condominium required under the Declaration before your scheduled move-in to cover any damage to the Project that may occur during your move. You will be liable to the Association for any and all damage caused to the Project during your move whether such damage was caused by you or your moving company.

BE SURE YOU KNOW:

1. Whether your moving company carries liability insurance and in what amounts.

AFTER MOVING

BOXES AND PACKING MATERIALS

All trash and debris must be carried off-site on a daily basis by your moving company. The trash dumpsters may not be used for disposing of debris.

FUTURE MOVES/LARGE DELIVERIES

Each Resident is responsible for any damage sustained to any Common Area, Association Property and/or another Condominium caused by its delivery/move. This includes, without limitation, costs to repair/repaint walls, damage to the concrete, etc. The Association will perform any necessary repairs to the Association Property and/or Common area and charge the applicable Owner.

Although, the Association has no obligation to pursue any costs for damage caused by a Resident's delivery/move from any party other than the applicable Resident, the Resident may be able to make a claim against the delivery/moving company who caused the damage in the amount charged to such Resident by the Association.

Thus, it is important each Resident confirms that the delivery/moving company used or any individual involved in the move is properly insured to cover such costs. All Owners are advised that they should ensure their tenants comply with this provision since the Association will charge the applicable Owner of all such costs since a tenant is not a member of the Association and all Owners are responsible for the actions of their tenants.

Each Resident acknowledges and accepts the Association has no obligation to assist any Resident in making such a claim and claims made against a delivery/moving company or any other individual involved in a delivery/move is at each Resident's discretion.

Please remember the intent of these guidelines is to assure the enjoyment of all and to minimize damage to Common Area and Association Property. Thank you for your efforts and consideration.