

VILLA TAVIANA, INC.

HOME IMPROVEMENT FORM

Forward To:

VILLA TAVIANA, INC.  
c/o N.N. JAESCHKE, INC.  
9610 WAPLES ST.  
SAN DIEGO, CA 92121  
sshepherd@nnj.com

LOT#: \_\_\_\_\_

TRACT: \_\_\_\_\_

ARCHITECTURAL REVIEW COMMITTEE

X \_\_\_\_\_  
(Homeowner's Signature)

Name: \_\_\_\_\_  
PRINT

Work Phone: \_\_\_\_\_ Home Phone \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

**PROJECTS BEING SUBMITTED:** (Please check appropriate box)

Approximate Start Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Finish Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

- AWNINGS
- SCREEN DOOR
- OTHER: \_\_\_\_\_

**Please ensure that the following details are shown on your plans and the following documents attached two sets of each:**

- TWO (2) SETS OF PLANS OR DRAWINGS
- TYPE OF MATERIALS USED
- NEIGHBOR SIGNATURES
- COLOR SCHEME
- ARCHITECTURAL REVIEW FEE OF \$25. *Please note that there is an additional fee of \$50 (\$75 total) for all applications that require an additional review for major architectural or landscape improvements. Architectural review fees are non-refundable. Please make your check payable to Villa Taviana, Inc. in the amount of \$25. If an additional fee is required you will be notified after preliminary review of the application.*
- TYPE OF WOOD SURFACES
- CERTIFICATES OF INSURANCE
- PERMITS AND LICENSES
- NAMES, ADDRESSES, AND PHONE NUMBERS OF CONTRACTORS

THE REVIEW AND/OR APPROVAL OF ANY PLANS, IMPROVEMENTS, CONCEPTS, CONSTRUCTION, ETC. BY THE ARCHITECTURAL REVIEW COMMITTEE AND/OR THE BOARD IS DONE TO CHECK FOR CONFORMANCE WITH THE CC&Rs AND THE ARCHITECTURAL GUIDELINES AND DOES NOT REVIEW NOR WARRANT THE PLANS AS REGARDS CONFORMANCE WITH ANY APPLICABLE GOVERNING CODES AND ORDINANCES NOR STRUCTURAL STABILITY OR SUITABILITY.

*(Do Not Write Below Line. This is to Be Completed By Design Review Committee Only)*

**Committee Comments:**

**APPROVED**

**CONDITIONAL APPROVAL**

**DISAPPROVED**

Community CC&Rs

Incomplete Submittal

Notes on plans

Require Additional Information

Appearance Evaluation Review Checklist

Appearance Evaluation Review Checklist

Letter dated \_\_\_\_\_

**RETURNED TO APPLICANT/OWNER**

Completion of Neighbor Awareness Form

Date: \_\_\_\_\_

Completion of Architectural Application Form

Other:

**Committee Signature(s):**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**VILLA TAVIANA, INC.**  
**FACING, ADJACENT AND IMPACTED NEIGHBOR STATEMENT**

The attached plans were made available to the following neighbors for review.

**FACING NEIGHBOR:**

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Name	Address	Signature
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**FACING NEIGHBOR:**

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Name	Address	Signature
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**FACING NEIGHBOR:**

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Name	Address	Signature
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**ADJACENT NEIGHBOR:**

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Name	Address	Signature
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**ADJACENT NEIGHBOR:**

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Name	Address	Signature
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**IMPACTED NEIGHBOR:**

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Name	Address	Signature
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**IMPACTED NEIGHBOR:**

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Name	Address	Signature
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The neighbors have seen the plans I am submitting for Architectural Review Committee approval (see above verification). I understand neighbor objections do not in themselves cause denial. However, the Architectural Review Committee will contact the neighbors to determine their objections and their appropriateness, if necessary.

**SUBMITTED BY:**

**NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_